

CALL FOR NOMINATIONS FOR A P&C REPRESENTATIVE ON SELECTION PANEL FOR PRINCIPAL RECRUITMENT

Following the news of Teeny's resignation in the special newsletter on Tuesday, the Department of Education has started the recruitment process to formally fill the Principal position. The Department of Education Staffing in Sydney was not able to fill the Principal position through an internal transfer, so the position will be advertised in an 'open merit' process. A selection panel will be used as part of this recruitment process and the P&C has been asked to appoint one representative to participate on the selection panel.

P&C members will be invited to vote for the P&C panel representative at the regular P&C meeting next Wednesday 26 October.

The P&C executive has nominated David Perry (P&C vice president) as the P&C representative for the panel, but welcomes nominations from other interested P&C members.

If you would like to be the P&C representative on the selection panel, please let the P&C know by email HPSPC01@gmail.com or a note in the P&C's pigeonhole near the school office by Monday 24 October. You should also be prepared to speak at the P&C meeting for about a minute on why you wish to participate.

The P&C representative for the panel will need to complete a short, online selection panel training module and be available to participate in the selection panel.

Further details on the Department of Education's open merit recruitment process are summarised below. Please email the P&C if you would like more information about the selection panel responsibilities or the methods for appointment of a new principal.

The principal's position will be externally advertised. The selection panel which will participate in the selection process will comprise the Director Public Schools NSW (Convenor), a teacher representative elected by the staff, a parent representative elected by the P&C Association and another principal at the same or higher level than the advertised position. There must be at least one male and one female on the panel.

The role of the selection panel is to recommend the most suitable applicant to fill the vacant position. Panel members will need to be involved in all steps in the recruitment process, which are:

- Writing the advertisement for the vacant position
- Developing selection criteria to reflect the school's specific needs, with the parent representative ensuring that the values and priorities of the school community are incorporated
- Shortlisting candidates for interview based on selection criteria and consulting referees for these candidates
- Interviewing shortlisted candidates, including developing questions for interviews
- Selecting a preferred candidate based on applications, interviews and referee consultation.